



Central New York Regional Planning & Development Board
126 N. Salina St., 100 Clinton Sq., Suite 200, Syracuse, N.Y. 13202 • Tel. (315) 422-8276 • Fax 422-9051
Paul Vickery, Chairman David V. Bottar, Executive Director

AGENDA

February 2005 Meeting Central New York Regional Planning and Development Board

Wednesday, February 16, 2005
Noon – 1:30 p.m.

CNY RPDB
Lower Level Conference Room
100 Clinton Square, Syracuse, New York

Chairman Paul Vickery, Presiding

1. Call to Order P. Vickery
2. Approval of Day's Agenda and Minutes from the December 15, 2004 Annual Meeting P. Vickery
3. Treasurer's Report D. Elleman
 - 31 December 2004 financial report
4. CNY RPDB's 2005 Work Plan
 - Regional Information, Research and Communication Services L. Meaney
 - Land Use and Transportation Planning B. Manton
 - Environmental Management P. O'Malley
 - Economic Development D. Bottar
5. CNY RPDB 2005 Budget D. Bottar
6. Committee / Agency Appointments P. Vickery
7. Executive Director's Report D. Bottar
8. Old/New Business P. Vickery



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MINUTES

CNY Regional Planning and Development Board Board of Directors Meeting February 16, 2005

126 North Salina Street, Suite 200
Syracuse, New York

ATTENDANCE

Board Members: Daniel Dineen, David Elleman, Mary Ann Messinger, David Miller, Royden Parratt, Kathleen Rapp, Danny Ross, Clarence Rycraft, William Southern, Frederick Talbot, Walter Tennant, Bruce Trexler, Paul Vickery, and Stephen Zabriskie.

Guests: Karen Kitney, Syracuse-Onondaga County Planning Agency; Art Levy, Office of NYS Senator John DeFrancisco; Jacob Miller, Madison County Planning Department; and Jessica Suranyi, Office of U.S. Senator Hillary Clinton.

Staff: Kathleen Bertuch, David Bottar, Carol Faucher, Bruce Keplinger, Kristy Lamanche, Benjamin Manton, Lisa Meaney, Karen Novak, Pamela O'Malley, and Anne Saltman.

BUSINESS MEETING

1. CALL TO ORDER

Chairman Paul Vickery called the annual meeting to order at 12:15 p.m. at the conference room of the CNY Regional Planning & Development Board.

2. APPROVAL OF MEETING AGENDA/ANNUAL MEETING MINUTES

The first order of business was a review of the day's agenda and minutes from the December 2004 annual meeting. Chairman Vickery asked if board members had any changes to the day's agenda and minutes from the December 2004 annual meeting. Hearing none, Chairman Vickery accepted the day's agenda and minutes as presented.

3. **TREASURER'S REPORT**

The next order of business was to review the Board's financial report for the period ending December 31, 2004. Board Treasurer David Elleman reviewed the statement that showed the Board's revenue totaled \$1,036,255, expenses equaled \$1,034,703, and the net income was (\$1,552). At the conclusion of his report, Mr. Elleman moved acceptance of the December 31, 2004 financial statement; seconded by Mr. Southern; unanimously approved.

4. **CNY RPDB'S 2005 WORK PLAN**

Chairman Paul Vickery announced that CNY RPDB staff will be presenting an overview of the work plan for 2005. Outlined below are the four major program areas:

Regional Information, Research, and Communication Services

Senior Planner Lisa Meaney summarized a number of services offered by the CNY RPDB. The CNY RPDB operates as a NYS data center affiliate and serves as an official repository of data. In preparation for the 2010 census, staff will again be working closely with the Census Bureau to promote the decennial census, encourage complete count participation, and recruit census workers. Over the past two years, the Board has developed and enhanced its Geographic Information Services (GIS) capabilities. GIS is a database of mapped items and data that can be queried to answer a variety of questions and offer solutions to issues not always visible when utilizing paper maps. As a service to our member counties, the CNY RPDB is available to develop and maintain multi-faceted websites. Ms. Meaney stated that all of these services are available to our county constituents.

Land Use and Transportation

Planner Kristy LaManche summarized six initiatives to be undertaken in 2005. The Finger Lakes Water Resources, Agriculture, and Land Conservation Program addresses concerns regarding sprawl and development in the Finger Lakes Region as agriculture and open land is converted to residential subdivisions and other uses. Staff will be working with municipalities to help them identify community resources needing protection, discussing alternative strategies, and strategies to guide development when and where it is appropriate. Continuing its work on the Routes 12B/46 corridor and Pine Woods intersection implementation program, staff will work with Madison County and several municipalities to implement the recommendations endorsed in the plan. Staff is also assisting the Cortland County Towns of Virgil and Cortlandville in guiding land development and transportation decisions along two highway corridors. In Cayuga County, staff will continue its work on the Seneca River Blueway Trail by working with Cayuga County and the National Park Service to establish canoe and kayak trails from the Syracuse Inner Harbor to Cayuga Lake. In conclusion, Ms. LaManche stated that staff will continue its airport system planning and canal recreation initiatives.

Environmental Management

Program Manager Pamela O'Malley stated that staff will continue efforts to implement the Oneida Lake Waterfront Education initiative including education, outreach and public involvement events focused on lake and watershed water quality. The stormwater management program will continue to assist CNY municipalities with their work on cleaning up stormwater by preparing GIS maps, inventorying stormwater drains, identifying illegal discharges, and reviewing and modifying local laws to reduce stormwater impacts. In a partnership with the City of Fulton and the Lake Neatahwanta Reclamation Committee, the Board will administer and assist in carrying out activities that support implementation of the Lake Neatahwanta Strategy. A new initiative to be undertaken in 2005 includes serving as staff to the Onondaga Lake Partnership Outreach Committee. Staff will focus on supporting and enhancing the effectiveness of public outreach activities that demonstrate accomplishments associated with efforts to clean up Onondaga Lake. Ms. O'Malley stated that staff will continue to participate on and provide direct support to our five-county water quality coordinating committees by fostering regional communication on issues of common concern. As an outreach of this effort, staff will assist Cortland County in the preparation of a natural resource inventory for the county and its 19 municipalities. Ms. O'Malley concluded her presentation by stating that staff will continue its role as statewide coordinator for the New York State Association of Regional Councils water quality management program. These efforts include serving as a liaison to DEC regarding current water quality contracts and future funding opportunities for water quality management planning.

Economic Development

Executive Director David Bottar summarized a number of activities to be undertaken in 2005. Mr. Bottar noted that the CNY RPDB will continue its project development work by assisting the Cortland County Industrial Development Agency in preparing a master plan for the development of a 260-acre business park in the Town of Cortlandville, and securing the necessary funds to establish a DeWitt / Carrier Site Redevelopment Plan.

Mr. Bottar also noted that the CNY RPDB will continue efforts to support the growth of small businesses through the administration of its CNY Enterprise Development Fund and will complete the annual update of the Central New York Comprehensive Economic Development Strategy (CEDS).

Lastly, Mr. Bottar stated that the economic development program will be involved in a Regional Business Recruitment and Marketing effort, an Upstate New York Higher Education Study, the Essential New York Initiative, and will assist Cayuga County in establishing an economic development program.

5. **CNY RPDB 2005 BUDGET**

The next order of business was to review the Board's proposed budget for 2005. Chairman Vickery asked Mr. Bottar to present the 2005 budget. The proposed budget shows total revenue and expenditures equaling \$1,094,018. At the conclusion of Mr. Bottar's report,

Mr. Elleman moved acceptance of the proposed 2005 budget; seconded by Mr. Trexler; unanimously approved.

6. **COMMITTEE / AGENCY APPOINTMENTS**

Chairman Paul Vickery reviewed with members a memorandum outlining the new committee appointments for Executive, Economic Development, Land Use / Transportation, Environmental Management, CNY Enterprise Development Corporation, Syracuse Metropolitan Transportation Council, and the New York State Association of Regional Councils. Mr. Vickery also reviewed the meeting schedule for 2005 noting that program committee meetings have been scheduled. Mr. Bottar further stated that full board meetings will be held in April, June, August, October, and December 2005.

7. **EXECUTIVE DIRECTOR'S REPORT**

Mr. Bottar announced that a staff retreat was held on January 7th at the Welch Allyn Lodge. The morning session was devoted to administrative / organizational issues and the afternoon session focused on the 2005 work plan.

The Executive Committee met on January 26th to review a host of administrative items / organizational items. Mr. Bottar stated that Executive Committee meetings will be held in March, May, July, September, and November.

Mr. Bottar reviewed with members a memorandum outlining staff assignments for the year.

In conclusion, Mr. Bottar announced that a meeting of the New York State Association of Regional Councils Executive Directors will be held on March 9, 2005 at the CNY RPDB office.

8. **OLD/NEW BUSINESS**

Chairman Vickery stated that there was no old / new business to report.

9. **ADJOURNMENT**

There being no further business to come before the Board, Chairman Vickery thanked everyone for attending and adjourned the meeting at 1:45 p.m.