



Central New York Regional Planning & Development Board
126 N. Salina St., 100 Clinton Sq., Suite 200, Syracuse, N.Y. 13202 • Tel. (315) 422-8276 • Fax 422-9051
Paul Vickery, Chairman David V. Bottar, Executive Director

AGENDA

February 2008 Meeting Central New York Regional Planning and Development Board

Wednesday, February 13, 2008
Noon – 1:30 p.m.

CNY RPDB
Lower Level Conference Room
100 Clinton Square, Syracuse, New York

Chairwoman Kathleen Rapp, Presiding

1. Call to Order K. Rapp

2. Approval of Day's Agenda and Minutes from the December 12, 2007 Annual Meeting K. Rapp

3. Executive Director's Report D. Bottar
 - Membership Appointments
 - Meeting Schedule
 - Budget 2008

4. Work Program 2008 Staff
 - Economic Development
 - Environmental Management
 - Community Development
 - Energy
 - Transportation
 - Research and Communication

5. Old / New Business K. Rapp



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MINUTES

CNY RPDB February 13, 2008

ATTENDANCE

Board Members: Don Chambers, Dan Dineen, Shawn Doyle, David Elleman, Barry Leeman, Mark Lynch, Stephen Lynch, John Kruk, Jr., Joe Mareane, Mary Ann Messinger, Jack Miller, Vijay Mital, Elizabeth Moran, James Murphy, Ann Petrus, James Rafte, Kathleen Rapp, Danny Ross, Clarence Rycraft, Daniel Schuster, Morris Sorbello, William Southern, Don Spauling, Mike Treadwell, David Turner, and Paul Vickery.

Guests: Lisa Bennell, The Open Atelier, Marlene Bryant, City of Auburn, Anthony Catsimatides, The Open Atelier, Kipp Hicks, Madison County IDA, Tony Kolinski, Empire State Development, Kari Torrence, Assemblyman Magnarelli's office, and Mary Vanouse, City of Oswego.

Staff: David Bottar, Kathleen Bertuch, Sarah Bullock, Bruce Keplinger, Kristy Lamanche, Lisa Meaney, Karen Novak, Mike Rosanio, Anne Saltman, Theresa Stephen, Paul Thompson, and Anne Saltman.

BUSINESS MEETING

1. CALL TO ORDER

Chairwoman Kathleen Rapp called the meeting to order at 12:20 pm at the office of the Central New York Regional Planning and Development Board and stated that a quorum was present.

2. APPROVAL OF THE AGENDA AND MINUTES

Chairwoman Rapp asked if any Board members had any changes to the day's agenda and minutes from the December 19, 2007 annual meeting. Hearing no comments, Chairwoman Rapp asked for a motion to approve the day's agenda and minutes as presented; so moved and seconded; the motion was approved unanimously.

3. **EXECUTIVE DIRECTOR'S REPORT**

Executive Director David Bottar opened his remarks by thanking members and guests for attendance at the meeting and for their ongoing support throughout the year. Mr. Bottar also recognized several individuals who have recently been appointed to the CNY RPDB including Gary VanGorder from Cortland County, John Becker, Elizabeth Moran, and Joe Lavinski from Madison County, and Barry Leeman, Shawn Doyle, and Morris Sorbello from Oswego County.

Mr. Bottar directed everyone's attention to a memorandum outlining a board meeting schedule for 2008. The schedule provides for board meetings to be held on February 13, April 16, June 18, August 20, October 15, and December 17, 2008. It was also noted that dates for Executive and Program Committees are also highlighted in the same memorandum.

Mr. Bottar also presented a schedule that outlined a proposed operating budget for the CNY RPDB for 2008. It was noted that the budget provides for operating revenue and expenses totaling \$1,321,781 for the year. The proposed budget was presented to the CNY RPDB's Executive Committee on January 30, 2008 and was recommended for approval. Chairwoman Rapp asked for a motion to approve the budget as presented; so moved and seconded; the motion was approved unanimously.

Mr. Bottar concluded his remarks by directing everyone's attention to a memorandum that outlined the agency's staff plan for 2008. Also noted was a separate document which outlined the CNY RPDB's work plan for 2008.

4. **STAFF 2008 WORK PLAN PRESENTATIONS**

Michael Rosanio was introduced and presented the economic development work program for the year. Items highlighted include work on several project developments in the region such as those activities planned for Hancock Airpark and the Finger Lakes East Business Park. Mr. Rosanio also noted staff is planning to continue administration of a regional loan program and will continue efforts to support various regional marketing and business recruitment efforts in the region. Also receiving attention will be the agency's annual update of the CNY Comprehensive Economic Development Strategy. Regarding the presentation, members discussed a number of issues including the status of plans for the Finger Lakes East Business Park and the agency's plans to support development of a network of business parks across the region.

Kathleen Bertuch was then introduced and provided a presentation regarding the Environmental Management Program. Ms. Bertuch started her presentation by recognizing Anne Saltman and new staff member Sarah Bullock for their work on the environmental program. Ms. Bertuch noted that the program is primarily focused on water quality issues in Central New York. Resources that will

continue to receive particular attention in 2008 include Onondaga Lake, Oneida Lake, and several of the Finger Lakes. It was also noted that efforts will be directed to completing a resource conservation project for Lake Neatahwata. Staff will also be focusing a considerable amount of time on the implementation of a municipal stormwater management program. Following the presentation several members asked questions about the invasive plant specie problem being experienced by many water bodies in CNY. Members and staff discussed several initiatives which are being advanced to address the problem including the use of chemical treatment.

Kristi LaManche was the next staff member introduced and she provided a presentation regarding the agency's community development program. Ms. LaManche noted the program is currently focused on the preparation of a number of comprehensive plans for selected towns and villages in Cayuga and Oswego Counties. It was also noted that through this program the agency successfully secured a \$730,000 grant from New York State's RESTORE program for a downtown revitalization project in the Village of Phoenix and will be working on implementing this project in 2008. As part of this and the environmental program area, members and staff discussed the feasibility of completing a natural resource conservation mapping project for the region in 2008.

Paul Thompson was introduced as a new staff member who is currently serving as coordinator of the agency's energy program. Mr. Thompson noted that the primary focus of the energy program in 2008 will be on fulfilling the agency's responsibility for serving as the New York State Energy Research and Development Authority's designated CNY Regional Energy Smart Coordinator. This responsibility includes a range of education and outreach activities designed to help inform the general public, businesses, and municipalities about the resources available from NYSERDA. Staff will also assist interested parties in accessing NYSERDA funds. In addition to the energy smart work, it was noted that staff will be investigating opportunities to foster the development of several alternative energy projects in the region. In response to several questions, staff was directed to investigate the NYSERDA resources that are available to assist with the financial costs of a major lighting project being considered by Onondaga County.

Regarding the agency's Information, Research, and Communication Service, Lisa Meaney and Bruce Keplinger were introduced and provided a presentation. Ms. Meaney noted staff will be working on a diverse range of projects in 2008. Projects receiving considerable attention early this year include the Census LUCA master address review program, completing work on a regional agritourism marketing/tourism pamphlet, development of numerous resource maps for the municipal comprehensive plans the agency is preparing, and designing a graphic sign for a waterfront project in Phoenix. Staff noted the agency has a range of capabilities including data research, GIS mapping, graphic design, publications, and website development available to member counties and organization in CNY.

Mr. Bottar noted that as part of the agency's transportation program, administrative services are being provided on a contract basis with Onondaga County to the Syracuse Metropolitan Transportation Council. In addition, staff is participating in several planning initiatives including those concerning the Interstate Route 81 corridor study. Attention will also be focused in 2008 on a feasibility analysis concerning an expanded intermodal rail distribution project in CNY.

Mr. Bottar concluded the presentation regarding the 2008 work program by noting plans to continue efforts to promote intergovernmental coordination in CNY through a number of ongoing initiatives including the agency's bi-monthly board meetings and staff participation in numerous organization meetings throughout the year.

5. **OLD AND NEW BUSINESS**

There was no old or new business to report.

6. **ADJOURNMENT**

Noting there was no additional business to come before the Board, Chairwoman Rapp asked for a motion to adjourn the meeting; so moved and seconded, the motion was approved unanimously.

Respectfully Submitted,

David V. Bottar, Executive Director