



**Central New York Regional Planning & Development Board**  
126 N. Salina St., 100 Clinton Sq., Suite 200, Syracuse, N.Y. 13202 • Tel. (315) 422-8276 • Fax 422-9051  
Paul Vickery, Chairman David V. Bottar, Executive Director

## **CNY RPDB's ANNUAL MEETING**

**December 14, 2011**  
**12:00 noon – 1:30 p.m.**

126 North Salina Street  
Syracuse, New York  
(Lower Level Conference Room)

*Chairman Walter Tennant, Presiding*

### **AGENDA**

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|----|--|----------------|
| 1. | Welcome  | Walter Tennant |
| 2. | Approval of Day's Agenda and Minutes from the October 19, 2011 Meeting | Walter Tennant |
| 3. | Executive Director's Annual Report                                     | David Bottar   |
| 4. | Presentation of the Nominating Committee Report                        | James Murphy   |
| 5. | Old/New Business   | Walter Tennant |
| 6. | Adjournment  | Walter Tennant |



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## MINUTES

### Central New York Regional Planning and Development Board Board of Directors Meeting December 14, 2011

#### ATTENDANCE

**Board Members:** Lawrence Baker, Dan Dineen, Shawn Doyle, David Elleman, Mary Ann Messinger, William Meyer, Roger Mills, James Murphy, Anne Petrus, James Rafté, Danny Ross, Clarence Rycraft, Morris Sorbello, William Southern, Don Spaulding, Walter Tennant, David Turner, and Keith Welch

**Guests:** Kipp Hicks, Madison County IDA; Chuckie Holstein, F.O.C.U.S.; Don Jordan, Syracuse-Onondaga County Planning Department; Wil Mathis, Assemblyman Roberts office; Christine Slocum, Assemblyman Magnarelli's office; Alex Walsh, Senator DeFrancisco's office

**Staff:** David Bottar, Kathleen Bertuch, Christopher Carrick, James D'Agostino, Jeanie Gleisner, Samuel Gordon, Bruce Keplinger, David Kubek, Karen Novak, Brian Pincelli, Cindy Reilly, Michael Rosanio, Anne Saltman and Kay Wakeman.

#### BUSINESS MEETING

##### 1. CALL TO ORDER

Chairman Walter Tennant called the meeting to order at 12:30 p.m. at the office of the CNY RPDB in Syracuse, New York.

##### 2. APPROVAL OF MEETING AGENDA AND MINUTES

The first order of business was a review of the day's agenda and minutes from the October 19, 2011 meeting. A motion was introduced and seconded to accept the agenda and minutes as presented; the motion was approved unanimously.

##### 3. EXECUTIVE DIRECTOR'S REPORT

Following the luncheon, Executive Director David Bottar presented a report summarizing the CNY RPDB's activities and accomplishments in 2011.

Mr. Bottar opened his remarks by noting this was the CNY RPDB's 45<sup>th</sup> annual meeting and expressed his appreciation for the time everyone took to be in attendance. Mr. Bottar thanked

board members for their support and guidance and staff for their ongoing work throughout the year.

In presenting his formal remarks, Mr. Bottar commented on several major developments that have impacted the region this past year. Projects highlighted included the work of the CNY Regional Economic Development Council to secure an award of \$103 million through the State's REDC program to support a range of economic and community development projects in the region. Also noted was the progress being made in Auburn to establish the Auburn Music Festival and work at the Greek Peak Resort to complete construction on a major conference facility. Mr. Bottar noted work that has recently been completed on the installation of a solar array deployment at the Madison County landfill and the successful operation of a waste-energy plant at the landfill.

In Onondaga County, reference was made to the recent groundbreaking ceremony by WCNY for a new operating facility in the City's Near Westside. Complementing this \$20 million project was a federal TIGER grant of \$10 million to support the ongoing development of the City's Connective Corridor project in partnership with Syracuse University. Comments were also offered regarding the ongoing cleanup work at Onondaga Lake, which includes the recent completion of construction work for a major retention wall along the Lake's south shore line area adjacent to Route 690. Finally, Mr. Bottar noted several project developments in Oswego County including increased activity at the Port of Oswego and plans by Cayuga Community College to relocate and expand their satellite facility in Fulton.

Mr. Bottar said the CNY RPDB worked hard with many partners to implement a program of services that complement many of the previously mentioned public and private initiatives. In commenting on this work, it was noted that the agency continued to focus its resources on several major program areas including community development, economic development, energy management, environmental management, information research and communication services, intergovernmental cooperation, and transportation planning.

Program accomplishments highlighted by Mr. Bottar included the completion of the \$4.6 million Finger Lakes East Business Park in Cortland County and the \$2.6 million infrastructure project at Hancock Airpark in Onondaga County. Mr. Bottar noted that the agency closed on three small business loans in 2011 totaling \$250,000 in financing through the agency's CNY Enterprise Development Fund. Companies receiving financing included Timberline Hardwood (\$75,000), Healthway Products (\$75,000), and Oneida Molded Plastics (\$100,000). Reference was also made to work that was completed on a draft of the Madison County Economic Development Plan and efforts by staff to assist the Onondaga County Industrial Development Agency in their work to secure a \$1.5 million grant through the State's REDC program.

In the energy program area, Mr. Bottar commented on the strengths of the agency's NYSERDA public outreach and education program that included 89 public events, 170 customer referrals to NYSERDA, and the successful completion of the Cazenovia Energy Challenge project. Also noted was the success the agency had in securing \$1.1 million in competitive grant funds from NYSERDA to support the St. Joseph's Hospital new facility expansion project in the City of Syracuse. Mr. Bottar also commented on staff assistance and financing provided to the Town of Dewitt for the 51kW solar PV installation at the town hall, along with work that was completed on securing federal and state funds to capitalize a \$1.3 million regional small business energy

loan program. Comments were also offered regarding the completion of the SUNY ESF Regional District Cooling Study.

Regarding the comprehensive planning and community development program, Mr. Bottar noted the completion of comprehensive plans for the Town of Richland/Village of Pulaski, the Town of Scipio, the Town of Locke, and the Town of Victory. Reference was also made to staff efforts on a comprehensive plan to the Town of Sandy Creek along with ongoing activities related to the management of the Village of Pulaski's North Jefferson Street Revitalization project. Staff were commended on their success in securing \$405,000 in historic preservation funds to support the Isabel Howland House Rehabilitation project in Cayuga County.

In the environmental program, Mr. Bottar noted ongoing staff work that was directed throughout the year to the management of the CNY Municipal Stormwater Management Coalition program. As part of this effort, reference was made to the completion of five green infrastructure design demonstration projects in Fulton, Town of Dewitt, Village of Fayetteville, Auburn, and the Town of Sullivan. Mr. Bottar also noted that staff continued to assist a number of lake association efforts around the region and completed work on the Oneida Lake Watershed Ecosystem Status Report.

Mr. Bottar completed his program review by referencing ongoing work being done by the agency on behalf of the Syracuse Metropolitan Transportation Council regarding the I-81 corridor plan and public outreach program. Also noted was the completion of work on the Town of Clay Three Rivers Commercial Transportation Access Study. Reference was also made to the agency's bi-monthly Board meetings and the topics that were discussed at these meetings including the SUNY ESF Regional District Cooling Feasibility Study, Small Business Development Services in CNY, and the Greek Peak Mountain Resort.

## **5. OLD/NEW BUSINESS**

Regarding the next item on the agenda, Mr. Tennant noted that the Nominating Committee of Roger Mills, Jim Murphy, Scott Ingmire, Clarence Rycraft, and Paul Vickery voted unanimously at a meeting on December 2<sup>nd</sup> to recommend the following slate of officers to serve the CNY RPDB for a one year term in 2012:

Chairperson, Walter Tennant, Cortland County; Vice-Chairperson, James Rafte, Madison County; Vice-Chairperson, L. Michael Treadwell, Oswego County; Vice-Chairperson, William Meyer, Onondaga County; and Secretary/Treasurer, Ann Petrus, Cayuga County.

A motion was introduced and seconded to accept the slate of officers as presented; the motion was approved unanimously.

## **ADJOURNMENT**

There being no further business to discuss, a motion was introduced and seconded to adjourn the meeting; the motion was approved unanimously.

Respectfully Submitted,

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James Rafte, Secretary