



Central New York Regional Planning & Development Board

126 N. Salina Street, Suite 200, Syracuse, New York 13202 • Tel. (315) 422-8276 • Fax: (315) 422-9051
Kathleen A. Rapp, Chair David V. Bottar, Executive Director

**CNY RPDB Meeting
February 18, 2015
12:00 noon – 1:30 p.m.**

**126 N. Salina Street
Syracuse, New York 13202**

(100 Clinton Square Building -Lower Level Conference Room)

Chairwoman Kathleen Rapp, Presiding

AGENDA

- | | | |
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| 1. | Call to Order | Kathleen Rapp |
| 2. | Approval of Day's Agenda and Minutes
from the October 17, 2014 Annual Meeting | Kathleen Rapp |
| 3. | Election of Officers | Kathleen Rapp |
| 4. | Executive Director's Report <ul style="list-style-type: none">• Membership• Meeting Schedule• Budget 2015 | David Bottar |
| 5. | Work Plan Review 2015 <ul style="list-style-type: none">• Economic Development• Environmental Management• Community Planning and Development• Energy Resource Management• Transportation Planning | Staff |
| 6. | Upstate Revitalization Fund | David Bottar |
| 7. | Old/New Business | Kathleen Rapp |
| 8. | Adjournment | Kathleen Rapp |

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MINUTES

**Central New York Regional Planning and Development Board
Board of Directors Meeting
February 18, 2015**

ATTENDANCE

Board Members: Larry Baker, Michael Chapman, Shawn Doyle, Linda Hartsock, Scott Ingmire, Stephen Lynch, Andrew Maxwell, Mary Ann Messenger, James Murphy, Paul Pickney, Michael Plochocki, Kathleen Rapp, Morris Sorbello, and Bill Southern.

Guests: William Fisher, Jamie Hart, Andrew Fish, Dave Hewitt, Tom Blanchard, Mike Hooker, Craig Wilson, and John Ferguson.

Staff: Kathleen Bertuch, David Bottar, Chris Carrick, Jeanie Gleisner, Bruce Keplinger, Karen Novak, Debbie Paciga, Brian Pincelli, Michael Rosanio, Anne Saltman, and Amanda Sopchak

1. CALL TO ORDER

Chairwoman Kathleen Rapp called the meeting to order at 12:30 pm at the offices of the Central New York Regional Planning and Development Board.

2. APPROVAL OF MEETING AGENDA AND MINUTES

A motion was introduced and seconded to accept the agenda and minutes as presented; the motion was approved unanimously.

3. EXECUTIVE DIRECTOR'S REPORT

Mr. Bottar opened his remarks by noting the agency's current membership roster and board meeting schedule for the year. Mr. Bottar then directed attention to a schedule dated January 22, 2015 that contained information regarding the CNY RPDB's proposed operating budget for 2015. In presenting this information, Mr. Bottar noted that this budget was reviewed and recommended for approval by the Executive Committee at a meeting that was held on January 27, 2015. In presenting this budget, Mr. Bottar noted that total revenues and expenses are projected to equal \$2,927,870 in 2015. Following a review of the budget, a motion was introduced and seconded to accept the budget as presented; the motion was approved unanimously.

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4. WORK PROGRAM PRESENTATION:

The next item discussed on the agenda was the agency's proposed work program for 2015. Mr. Bottar referenced a summary report and a document, dated January 22, 2015, which outlined a draft work and staff plan for 2015.

Jeanie Gleisner was introduced and provided a summary of the agency's proposed planning program in 2015. In discussing this program, Ms. Gleisner noted that staff will be utilizing a NYSERDA Cleaner Greener Communities Phase II Planning Grant to continue management of a municipal comprehensive planning technical assistance program. Ms. Gleisner noted that communities scheduled for assistance include the Montezuma, Owasco, Dewitt, Jordan, North Syracuse, Skaneateles, Richland and Pulaski. Other program activities noted included work on a regional environmental, recreation, and heritage plan, a Selkirk Point redevelopment master plan, Town of Scipio zoning and subdivision regulations, and assistance on the NOAA Eastern Lake Ontario National Maritime Heritage Sanctuary Nomination.

Michael Rosanio was introduced and provided a presentation regarding the agency's planned economic development work program in 2015. Mr. Rosanio noted that the agency's economic development program will consist of several activities including ongoing project development work across the region and management of a regional small business lending program – CNY Enterprise Development Fund. It was noted that staff will also focus efforts on county and regionally based business recruitment efforts that will include use of the agency's regional site profile database, development of a regional telecommunications broadband plan, and assistance with the development of a regional proposal for the Governor's Upstate Revitalization Initiative.

Kathleen Bertuch provided a summary of the agency's planned environmental program for 2015. Ms. Bertuch noted the program will consist of four main components including watershed planning, municipal stormwater assistance, development of green infrastructure projects, and completion of a regional wetlands banking feasibility study.. In discussing these program activities, Ms. Bertuch noted that staff will continue to focus efforts on key watersheds in the region along with targeted efforts to address specific groundwater issues in CNY.

Chris Carrick was introduced and provided a summary of planned activities in the agency's energy program for 2015. Mr. Carrick noted that plans are for staff to continue management of the NYSERDA EDGE business, institutional, and municipal outreach program to assist with local efforts to access state and federal resources that are available to support energy efficiency and renewable energy projects in Central New York. Mr. Carrick also noted that staff is planning to proceed with expansion of the solarize CNY campaign and the municipal solar procurement program in 2015. Other program activities noted include work on the climate smart communities planning program, a proposed community wind planning initiative in the Town of Fabius, development of a regional electrical vehicle charging station plan, and the EnergizeNY clean energy market transformation initiative.

Mr. Bottar concluded the staff presentations regarding the agency's planned work program for 2015 by noting staff efforts to support the Syracuse Metropolitan Transportation Council and work that is being directed to the NYS Department of Transportation I-81 Opportunity initiative, development of an inland port rail freight center, and ongoing work regarding plans for a comprehensive recreation trail network in Central New York. Also noted were the resources

available through the agency's communication and research programs to support planning efforts throughout the five-county region.

Following a discussion, a motion was introduced and seconded to accept the planned work program for 2015 as presented by staff; the motion was approved unanimously.

6. OLD/NEW BUSINESS

Under new business, Mr. Bottar presented information regarding a recent announcement from the Governor's office to establish a \$1.5 billion fund to support economic revitalization initiatives in Upstate New York. Following a presentation of this information, staff was directed to plan for a detailed discussion of this initiative at the next board meeting.

7. ADJOURNMENT

There being no further business to discuss, a motion was introduced and seconded to adjourn the meeting; the motion was approved unanimously.

Respectfully Submitted,

James J. Murphy, Jr. Secretary