



**CNY Stormwater Coalition Meeting
February 4, 2020
Marcellus Town Park
Marcellus, New York**

Designated MS4 Representatives:

Jason Hoy	Van Buren (T)
Ralph Lamson	LaFayette (T)
John Houser	Marcellus (T)
Chris Sherwood	Manlius (V)
Bill Reagan	Liverpool (V)
Mary Robison	Syracuse (C)
Paul Legnetto	Camillus (T)
Ron DeTota	Clay (T)
Randy Hughson	E. Syracuse (V)
Steve Procopio	Cicero (T)
Steve Darcangelo	Baldwinsville (V)
Doug Wickman	Salina (T)
Michael Jones	Fayetteville (V)
Ben Vincent	Onondaga (T)

Ed Ware	N. Syracuse (V)
Brian Johstone	N. Syracuse (V)
Rick Waterman	Camillus (V)
Al Yager	Lysander (T)
Pat Massett	Fayetteville (V)
Dave Balcer	Geddes (T)
Chuck Orr	Solvay (V)

Guests

Conor Larkin	Onondaga SWCD
Julie Melancon	NYS DEC Region 7
Alvin Chan	Onondaga Cty DOT

Staff:

Kathleen Bertuch	CNY RPDB
------------------	----------

1. Welcome and Introductions

John Houser opened the meeting by welcoming attendees and providing a brief recap of the November 12, 2019 meeting.

2. Determination of Quorum

Designated MS4 Representatives in attendance: 20. Quorum met.

3. Election of Officers

John Houser presented the slate of officers for the 2020 – 2022 term: Chair - John Houser, Marcellus Town; Vice Chair – Paul Legnetto, Camillus Town; Town Representative – Jason Hoy, Van Buren Town; Village Representative – Bill Reagan, Liverpool Village; At Large – Mary Robison, Syracuse City; At-Large – Adam Woodburn, Onondaga County; Treasurer – Vacant.

Motion to approve the slate as presented: John Houser

Second: Ron DeTota

No discussion. Approved unanimously

Following the election, Doug Wickman volunteered to serve as the Treasurer for the upcoming two-year term.

Motion to approve Doug Wickman as Treasurer: Paul Legnetto

Second: Chris Sherwood

No discussion. Approved unanimously

4. Approval of Minutes

John Houser presented the minutes from the August 6, 2019 and the November 12, 2019 Coalition meetings for approval.

Motion to approve the August and November meeting minutes: Paul Legnetto

Second: Chris Sherwood

No Discussion. Approved unanimously

5. Executive Committee Update

John Houser reported that the Executive Committee met immediately before the full meeting. Members reviewed and approved the CNY RPDB quarterly progress report and financial report. He also noted that a few member MS4s have not yet returned resolutions to participate in the 2020 program year and a few others have not yet paid their 2020 membership fee. CNY RPDB will send reminder notices to those MS4s within the week.

6. CNY RPDB Updates

Kathy Bertuch reported that 4 stormwater training videos were distributed to all member MS4s following the November meeting. Any MS4 that did not receive the videos via US Postal Service should contact her for a replacement.

CNY RPDB sent each MS4 a set of MS4 feature maps as a quick visual of what is available for each ms4 ON THE ONLINE MAP. The maps were inappropriately scaled. Any MS4 wishing to receive an appropriately scaled set of maps consisting of 1 or 2 two foot by three-foot maps showing mapped system features, streets, surface waters and municipal boundaries should contact K. Bertuch.

The current Coalition Master Contact list was distributed. Members were asked to review the named contacts and follow up with K. Bertuch if changes need to be made. The Master Contact list represents the currently designated MS4 Representatives and Alternate Representatives. These individuals are authorized to vote on behalf of the represented MS4 and are also responsible to serve as points of contact for all Coalition information. Any changes or additions to the list requires signed authorization by the Supervisor or Mayor. K. Bertuch will provide forms as needed upon request.

It was noted that CNY RPDB uses a large distribution list to send Coalition correspondence and some mail servers may reject or route correspondence to SPAM. It was suggested that members verify CNY RPDB is an approved sender to ensure that all correspondence are being received.

7. Outreach and Education Question Response

K. Bertuch addressed questions raised at the November meeting relative to public education and outreach efforts noting that all efforts were outlined in the 2019 work plan proposal that was approved by the Executive Committee and MS4 municipal boards.

8. EPA Request for Information and MCM 3 Compliance

A few MS4s recently received letters from EPA requesting additional information related primarily to outfall mapping and illicit discharge reporting. Kimberly McEathron, Water Compliance Branch, US EPA Region 2 addressed these letters by phone. She noted that EPA and state resources are insufficient to support field investigations when there are inconsistencies in the information that MS4s provide in their annual reports from year to year, or when the information is not clear, or when questions are not answered or "0" is reported in response to IDDE progress questions. She noted that all but one MS4 has provided the requested information and EPA is satisfied by the responses and no additional follow up or enforcement will be necessary. EPA will send response letters indicating the same. She noted that Liverpool Village reports a small number of outfalls and that all were inspected once at the start of the current 5-year permit cycle with no subsequent inspections. The current permit requires that at least 20% of an MS4's outfalls will be inspected annually to ensure "REASONABLE PROGRESS" is being made. This is designed to help larger MS4s with high numbers of outfalls, but the "reasonable progress" standard applies to all MS4s, regardless of the number of outfalls it owns. Annual reports should reflect that the MS4 is doing its annual due diligence which would be reflected in IDDE reporting. It was noted that many MS4s contract with Onondaga County to conduct outfall inspections. The County inspects at least 20% of the total number of outfalls in the program annually, but for efficiency does not inspect 20% of each MS4's outfalls resulting in situations such as that in Liverpool. With no further questions for Ms. McEathron, the call was ended.

The discussion continued with Julie Melancon, Program Specialist, NYS DEC Region 7. as follows:

- All points where stormwater exits one municipal system and flows into another municipal system are outfalls.
- Stormwater that flows from a pipe into a ditch is not an outfall if the pipe and ditch are owned by the same municipality.
- MS4s are required to map municipally owned outfalls, not private outfalls. Knowing where private systems enter municipal systems is useful information for tracking illicit discharges.
- All municipalities are responsible for what is discharged from their systems to another system even if the discharge enters a pipe or ditch.
- Municipalities are responsible to map all points where their MS4 crosses their municipal boundary into another MS4 even if this point is below ground. The MS4 must also map the next point downstream where flow can be inspected for illicit discharges (i.e. catch basin, ditch).
- Underground connections to neighboring MS4s are outfalls and must be included in the outfall inventory for visual inspection. The visual inspection point for underground outfalls is the next point downstream where flow can be seen.
- NYS DEC Region 7 will conduct 8 MS4 audits this spring; 6 MS4s in the Chesapeake Bay watershed; 2 MS4s outside of the Chesapeake Bay watershed. MS4s that have been previously audited by DEC will not be included in 2020. Julie will distribute a list of questions and documents in advance to announced audits to help smooth the process. DEC audits are considered a bridge to help an MS4 prepare for a future EPA audit.
- Julie is available to conduct a presentation entitled, "What to Expect When You are Expecting an Audit." A poll will be set up to select a presentation date. This will be a separate meeting in addition to the 4 scheduled Coalition meetings.

2/7/20

Draft Meeting Summary

9. Outfall Data and Mapping Needs

K. Bertuch announced that the WQIP grant for additional funds to advance MS4 system mapping was not awarded. She noted obvious gaps remain in the existing online system map in addition to previously unforeseen outfall mapping needs. Representatives were asked to consider the type of assistance needed as the basis for developing future grant proposals, including to programs under the CFA this summer. This discussion will take place at following the DEC audit presentation to allow for enough time to set up a supported grant application.

10. New Business

No New business.

11. Next Meeting

The next regularly scheduled Stormwater Coalition meeting will be held at 1:00 PM on Tuesday, May 5, 2020 at a location to be determined.

12. The meeting was adjourned at 2:50 P.M.