

Town of Niles Comprehensive Plan Committee
Niles Town Hall, New Hope, NY
October 9, 2007

Present: Dorothy Rizzo, Rose Roser, Larry Roser, Jane Kozlosky, Caroline Head, Sharon Andrus, Peter Andrus, Tony Hart, Dick Coalson, Belinda Stayton, Kris Scholl, Ellen Abend, and Kristy LaManche.
Guest: Niles resident, Fred Covert.

Co-Chairperson, Ms. Rizzo called the meeting to order at 7:00 PM.

Written survey:

At the request of Ms. Andrus, Ms. LaManche incorporated all the revisions discussed at the September meeting and presented a final draft of the written survey for the committee to review.

Several logistical issues that were raised during the previous meeting were resolved such as:

- Survey format
- Incentives - there will be no incentive, but a cover letter will encourage response
- Mailing date – will be as soon as possible, but depends on the printer’s schedule
- “Return by” date – a two week period will be given for residents to return the form.
- Extra copies – will be available at the Niles Town Hall. Total copies printed: 1050.

Printing estimates and postage were also discussed and it was decided to have the printer assemble/fold the packet and to use a “postage paid” stamp for mailing and first class stamp for return. The rate of return of surveys will be doubled if the forms are pre-stamped. Mr. Andrus and Ms. LaManche will supply printing estimates and the lowest will be used. Changes to the cover letter were discussed and each CPC member was asked to review final changes by Friday. Mr. Coalson offered to assist with stamping, if the printer was not able to do that.

Renewable Energy

Ms. LaManche suggested that the CPC might want to consider having a speaker address renewable energy sources at a future meeting. The committee agreed that this was a topic that had not been fully explored in the visioning sessions and would be good to address at the November meeting. Ms. LaManche will contact a speaker from CNYRPB and notify Ms. Abend of availability for the meeting. If the speaker is available, Ms. Abend will send invitations to the Town Board and Planning Board. A press release will be sent to the local papers to encourage attendance by town residents.

Action:

- The written survey will be printed and mailed as soon as possible. Ms. LaManche will provide the leadership for this effort and Mr. Coalson will assist her.
- Ms. LaManche and Ms. Abend will coordinate the November meeting logistics.

The meeting was adjourned at 8:30 PM.

Respectfully submitted,

Ellen Abend, Secretary