

Town of Niles Comprehensive Plan Committee
Niles Town Hall, New Hope, NY
December 11, 2007

Present: Dorothy Rizzo, John Behrens, Rose Roser, Tony Hart, Dick Coalson, Diana Plue, Kris Scholl, Ellen Abend, and Kristy LaManche.

Co-Chairperson, Ms. Rizzo called the meeting to order at 7:05 PM.

Written Survey: Preliminary results of the survey were provided by Ms. LaManche. As of today, 233 of 902 surveys mailed have been returned indicating a response rate of 26%. It was noted, however, that there were no survey forms available at the Town Hall on Election Day. Had they been available, there may have been a higher response rate. Analysis of the survey responses will be conducted by staff at the CNYRPB under the supervision of Ms. LaManche. Results will take approximately two months and will be emailed to the CPC prior to the next meeting.

Comprehensive Plan Development: Discussion involved determining a format that will be used for the development of the written plan. It was suggested that CPC members review other town comprehensive plan formats to help in making the decision. Comprehensive plans from nearby towns were provided to CPC members during earlier meetings in 2006. Committee members were reminded that if there are questions about issues that have been raised during the comprehensive plan process, the Cayuga County Planning Board is available to assist. The CPC needs to contact the Cayuga County Planning Board to initiate assistance.

Action:

- Survey results will be emailed to all CPC members prior to the next meeting.
- All committee members are asked to review other town comprehensive plan formats prior to the next meeting. If you no longer have any of the plans, please contact Ms. Abend or Ms. LaManche.

To give the CNYRPB time to complete the analysis of the written survey, it was decided that there will be **no** CPC meeting in January, 2008.

Next Meeting: Tuesday, February 12, 2008 at 7:00 PM.

Meeting was adjourned at 8:05PM

Respectfully submitted,

Ellen Abend, Secretary