



Central New York Regional Planning & Development Board

126 N. Salina Street, Suite 200, Syracuse, New York 13202 • Tel. (315) 422-8276 • Fax: (315) 422-9051
James J. Murphy, Jr., Chairman David V. Bottar, Executive Director

**CNY RPDB
Luncheon Meeting**

**February 28, 2018
1:00 p.m. – 2:30 p.m.**

**126 N. Salina Street
Syracuse, New York 13202**

(100 Clinton Square Building -Lower Level Conference Room)

AGENDA

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| 1. | Call to Order | James Murphy |
| 2. | Approval of Day's Agenda and Minutes from the November 2, 2017 Annual Meeting | James Murphy |
| 3. | Board Membership Roster - Introduction of New Members | James Murphy |
| 4. | Nominating Committee Report - Election of Officers | Steve Lynch |
| 5. | Staff Plan and Work Program 2018 <ul style="list-style-type: none">• Economic Development• Environmental Management• Community Planning and Development• Energy Resource Management• Transportation Planning• Communication and Research | Staff |
| 6. | Executive Director's Report <ul style="list-style-type: none">• Operating Budget 2018• Board Meeting Schedule | David Bottar |

7. Old/New Business James Murphy

- Appointments
 - CNY Enterprise Development Corporation
 - SMTC Policy Committee

8. Adjournment James Murphy



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Kathleen A. Rapp, Chair

David V. Bottar, Executive Director

MINUTES

Central New York Regional Planning and Development Board Board of Directors Meeting February 28, 2018

ATTENDANCE

Board Members: Cynthia Aikman, Pamela Caraccioli, Dan Dineen, Shawn Doyle, Kipp Hicks, Scott Ingmire, Cydney Johnson, Don Jordan, David Knapp, Steven Lynch, John McBride, Joseph Magliocca, Mary A. Messinger, James Murphy, Christopher Newell, Sandra Price, Morris Sorbello, Michael Todd, Michael Treadwell, and Justin Woods.

Staff: David Bottar, Jeanie Gleisner, Bruce Keplinger, Janet Neumann, Debbie Phillips, Mike Rosanio, Anne Saltman, and Amanda Mazzoni.

1. CALL TO ORDER

James Murphy called the meeting to order at 1:20 pm at the offices of the Central New York Regional Planning and Development Board.

2. APPROVAL OF MEETING AGENDA AND MINUTES

A motion was introduced and seconded to accept the agenda and minutes (11/2/17) as presented; the motion was approved unanimously.

3. BOARD MEMBERSHIP AND INTRODUCTION OF NEW MEMBERS

Mr. Murphy directed member's attention to a schedule that listed the Board membership roster for 2018. In referencing this document, Mr. Murphy introduced several new Board members that were in attendance including Kipp Hicks, David Knapp, John McBride, Joseph Magliocca, Sandra Price, and Justin Woods.

4. NOMINATING COMMITTEE REPORT

The next item discussed on the agenda was a Nominating Committee report presented by Steve Lynch. Mr. Lynch referenced a memorandum dated 2/16/18 which listed the members of the Nominating Committee and noted that the Nominating Committee held a conference call meeting on February 15, 2018 during which the following members were nominated to serve as offices of the CNY RPDB for 2018:

Chairman: James J. Murphy, Cortland County
Vice Chair: L. Michael Treadwell, Oswego County
Vice Chair: Don M. Jordan, Onondaga County
Vice Chair: Mary A. Messinger, Madison County
Secretary/Treasurer: Paul Pinckney, Cayuga County

Following a review, a motion was introduced and seconded to accept the Nominating Committee report and recommendation for officers of the CNY RPDB for 2018; the motion was approved unanimously.

4. STAFF PLAN AND WORK PROGRAM FOR 2018:

The next item discussed on the agenda was a memorandum dated 1/5/18 which outlined the agency's proposed staff and work program for 2018. Following a review of this document, Mr. Bottar directed member's attention to a power point presentation which served as the general outline for presentations from the agency's program managers and staff about the planned work program for 2018.

Mike Rosanio was introduced and provided a summary of the planned economic development program. Mr. Rosanio noted the program will continue to consist of several key elements including project development, regional marketing and business recruitment, small business financing, completion of a wetland mitigation banking feasibility study, and updating the project priority list in the CNY Comprehensive Economic Development Strategy. In reviewing these program activities, Mr. Rosanio highlighted two new initiatives the agency will be administering including the NYS Job Development Authority (JDA) Agriculture Business Loan Program and the NYS Department of Agriculture and Markets Grown and Certified Producers Grant Program.

Anne Saltman was introduced and provided a summary of the environmental program for 2018. Ms. Saltman noted the program will consist of five main components including watershed planning, grants assistance and management, stormwater and floodplain management, regional coordination, education, outreach, and training, and water resource data collection and analysis. Ms. Saltman noted that the agency has received two new grant awards to support this work plan including funding for an update to the Oneida Lake Watershed (EPA 9-Element) Management Plan and implementation of a demonstration program in partnership with the Cayuga Lake Inter-municipal Organization.

Jeanie Gleisner was introduced and provided a summary of the proposed comprehensive planning program in 2018. In discussing this program, Ms. Gleisner noted that staff will be working on the implementation of Phase II of the CNY Regional Recreation and Heritage Plan, which will provide pre-development site planning and design work to support various building renovations, streetscape improvements, public waterfronts developments, and recreation infrastructure improvements in strategic locations around the region.

Ms. Gleisner continued her remarks by noting that staff will also be working on several other community initiatives including a Walkable Owasco, Skaneateles Eastern Gateway Land Use Plan, Selkirk Point Revitalization and Redevelopment Master Plan, and the recently funded NYS Restore project in the City of Oneida. Ms. Gleisner concluded her remarks by noting that staff is continuing to work with representatives from Oswego County on efforts regarding Eastern lake

Ontario National Maritime Sanctuary nomination which is currently under review for designation by NOAA Office of Marine Sanctuaries.

Amanda Mazzoni was introduced and provided a summary of planned activities in the agency's energy program for 2018. Ms. Mazzoni noted that staff will continue to support municipalities involved in the SolarizeCNY municipal procurement program in partnership with Abundant Solar Energy. Ms. Mazzoni also noted that staff will continue to provide technical assistance and support to municipalities related to NYSERDA's Clean Energy Communities program, a program that provides technical assistance, education and outreach, community certification, and grant funds to municipalities who pursue clean energy high impact actions. It was also noted that staff would continue to provide assistance to municipalities in CNY who are interested in converting streetlights to LED technology through the CNY Bright Lights program.

Ms. Mazzoni also explained that staff will continue to provide assistance to municipalities looking to adopt Energize NY PACE financing. Also noted were staff efforts on a NY Prize Stage 2 Microgrid Feasibility Study. Ms. Mazzoni concluded her program summary by noting work that is being done on the USDA Community Wind Feasibility Study in the Town of Fabius.

Mr. Bottar concluded the staff presentations regarding the agency's planned work program for 2018 by noting staff efforts to support the Syracuse Metropolitan Transportation Council, work that is being directed to the NYS Department of Transportation I-81 Opportunity initiative, development of an inland port rail freight center, and ongoing work regarding plans for a comprehensive recreation trail network in Central New York. Also noted were the resources available through the agency's communication and research programs to support planning efforts throughout the five-county region.

Following a discussion, a motion was introduced and seconded to accept the staff and work program for 2018 as presented by staff; the motion was approved unanimously.

6. EXECUTIVE DIRECTOR'S REPORT

Mr. Bottar began his report by referencing a schedule dated 1/30/18 which presented a proposed operating budget for the agency for 2018. In presenting the budget, Mr. Bottar noted that revenues for the year are projected total \$4,886,016, including the CNY RPDB fund revenue of \$3,451,102 and SMTC fund revenue of \$1,434,914. Total expenses for the year were projected to total \$5,009,888. Mr. Bottar noted the proposed budget has an operating deficit of \$123,872, which will be addressed through the use of agency fund reserves. Following a review, a motion was introduced and seconded to approve the budget as presented; the motion was approved unanimously.

Mr. Bottar continued his remarks by referencing a schedule regarding the board meeting schedule and potential topics for discussion in 2018. Reference was also made to a memorandum dated 2/16/18 regarding the Chair's appointment of several new members to the board of directors of the CNY Enterprise Development Corporation – a non-profit corporation established by and affiliated with the CNY RPDB. Persons appointed to fill vacant positions on this board included Cydney Johnson and Morris Sorbello. Also noted was the appointment of Bea Gonzalez to serve as the CNY RPDB's representative on the Syracuse Metropolitan Transportation Council's Policy Committee and David Bottar to serve on the SMTC Planning and Executive Committees.

6. ADJOURNMENT

There being no further business to discuss, a motion was introduced and seconded to adjourn the meeting; the motion was approved unanimously.

Respectfully Submitted,

Paul Pinckney, Secretary