



**Central New York Regional Planning & Development Board**

126 N. Salina Street, Suite 200, Syracuse, New York 13202 • Tel. (315) 422-8276 • Fax: (315) 422-9051

James J. Murphy, Jr., Chairman

David V. Bottar, Executive Director

**CNY RPDB  
Meeting**

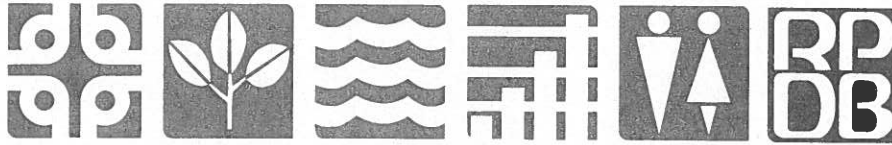
**April 24, 2019  
2:30 p.m. – 4:00 p.m.**

**126 N. Salina Street  
Syracuse, New York 13202**

(100 Clinton Square Building -Lower Level Conference Room)

**AGENDA**

- |    |  |               |
|----|--|---------------|
| 1. | Call to Order  | Paul Pinckney |
| 2. | Approval of Day's Agenda   | Paul Pinckney |
| 3. | Board Membership Roster - Introduction of New Members  | Paul Pinckney |
| 4. | Nominating Report – Executive Committee/Officers   | David Bottar  |
| 5. | Staff Plan and Work Program 2019 <ul style="list-style-type: none"><li>• Economic Development</li><li>• Environmental Management</li><li>• Community Planning and Development</li><li>• Energy Resource Management</li><li>• SMTC/Transportation Planning</li><li>• Communication and Research</li></ul> | Staff         |
| 6. | Executive Director's Report <ul style="list-style-type: none"><li>• Operating Budget 2019</li><li>• Board Meeting Schedule</li></ul>   | David Bottar  |
| 7. | Old/New Business   | Paul Pinckney |
| 8. | Adjournment  | Paul Pinckney |



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Paul W. Pinckney, Chairman David V. Bottar, Executive Director

## MINUTES

### Central New York Regional Planning and Development Board Board of Directors Meeting April 24, 2019

#### ATTENDANCE

**Board Members:** Cynthia Aikman, Pamela Caraccioli, Dan Dineen, David Gardner, Linda Hartsock, Kipp Hicks, Scott Ingmire, Cydney Johnson, Julie Abbott-Kenan, Dan Kwasnowski, Steven Lynch, Mary A. Messinger, Christopher Newell, Morris Sorbello, Brian Tobin, L. Michael Treadwell, Garry Vangorder, Martin Voss, Steve Zabriskie.

**Staff:** Kathy Bertuch, David Bottar, Chris Carrick, Jeanie Gleisner, Bruce Keplinger, Amanda Mazzoni, Janet Neumann, Debbie Phillips, and Mike Rosanio.

#### 1. CALL TO ORDER

Paul Pinckney called the meeting to order at 1:20 pm at the offices of the Central New York Regional Planning and Development Board.

#### 2. APPROVAL OF MEETING AGENDA AND MINUTES

A motion was introduced and seconded to accept the agenda and minutes (10/24/18) as presented; the motion was approved unanimously.

#### 3. BOARD MEMBERSHIP AND INTRODUCTION OF NEW MEMBERS

Mr. Pinckney directed member's attention to a schedule that listed the Board membership roster for 2019. In referencing this document, Mr. Murphy introduced several new Board members that were in attendance including David Gardner, Garry VanGorder, Julie Abbott-Kenan, and Dan Kwasnowski.

#### 4. NOMINATING REPORT

The next item discussed on the agenda was a Nominating Report presented by David Bottar. Mr. Board referenced a memorandum dated 4/24/19 with the following members nominated to serve as offices of the CNY RPDB for 2019:

Chairman: Paul Pinckney, Cayuga County  
Vice Chair: Daniel Dineen, Cortland County  
Vice Chair: Mary A. Messinger, Madison County  
Vice Chair: Cydney Johnson, Onondaga County  
Secretary/Treasurer: L. Michael Treadwell, Oswego County

Following a review, a motion was introduced and seconded to accept the Nominating Committee report and recommendation for officers of the CNY RPDB for 2019; the motion was approved unanimously.

#### **5. STAFF PLAN AND WORK PROGRAM FOR 2019:**

The next item discussed on the agenda was a memorandum dated 1/30/19 which outlined the agency's proposed staff and work program for 2019. Following a review of this document, Mr. Bottar directed member's attention to a power point presentation which served as the general outline for presentations from the agency's program managers and staff about the planned work program for 2019.

Mike Rosanio was introduced and provided a summary of the planned economic development program. Mr. Rosanio noted the program will continue to consist of several key elements including project development, regional marketing and business recruitment, small business financing, completion of a wetland mitigation banking feasibility study, and updating the project priority list in the CNY Comprehensive Economic Development Strategy. In reviewing these program activities, Mr. Rosanio highlighted two new initiatives the agency will be administering including the NYS Job Development Authority (JDA) Agriculture Business Loan Program and the NYS Department of Agriculture and Markets Grown and Certified Producers Grant Program.

Mr. Bottar noted that staff will also be directing attention to several key development and infrastructure projects in the region including expansion of public sewer service to the Aurelius Industrial Park in Cayuga County and to small scale mixed-use projects in Syracuse and Lafayette. It was also noted that attention will be directed to updating the agency's regional site profile database, which features detailed site location information on 25 of the premier publically-sponsored development sites in the region.

Kathy Bertuch was introduced and provided a summary of the environmental program for 2019. Ms. Bertuch noted the program will consist of several components including watershed planning, grants assistance and management, stormwater and floodplain management, education, outreach, and training, and water resource data collection and analysis. Ms. Bertuch noted that the agency has received funding to complete work on several key projects including preparation of the Skaneateles Lake EPA 9-Element Watershed Management Plan, an update to the Oneida Lake Watershed Management Plan, and implementation of a demonstration program in partnership with the Cayuga Lake Inter-municipal Organization for Cayuga Lake.

Jeanie Gleisner was introduced and provided a summary of the proposed comprehensive planning program in 2019. In discussing this program, Ms. Gleisner noted that staff will be working on the implementation of Phase II of the CNY Regional Recreation and Heritage Plan, which will provide pre-development site planning and design work to support various building renovations,

streetscape improvements, public waterfronts developments, and recreation infrastructure improvements in strategic locations around the region.

Ms. Gleisner continued her remarks by noting that staff will be working on several key community initiatives including a Walkable Owasco, Selkirk Point Revitalization and Redevelopment Master Plan, a NYS Restore funded mixed-use project in the City of Oneida, completion of an area-wide site plan along Caughdenoy Road in the Town of Clay, and preparation of a trial corridor plan in the Homer- Cortland community. Reference was also made to work the agency is doing with SOCPA and SMTC to prepare a complete a plan for connecting the NYS Empire Trail to community and hamlet centers across the region. Ms. Gleisner concluded her remarks by noting work the agency is doing to assist the City of Oneida with the preparation of the City of Oneida's Downtown Revitalization Initiative (DRI) proposal to the State for a \$10 million DRI grant. Also noted were staff plans to continuing working with representatives from Oswego County on efforts regarding Eastern Lake Ontario National Maritime Sanctuary nomination which is currently under review for designation by NOAA Office of Marine Sanctuaries.

Chris Carrick was introduced and provided a summary of planned activities in the agency's energy program for 2019. Mr. Carrick noted that staff will continue to support municipalities involved in the SolarizeCNY municipal procurement program in partnership with Abundant Solar Energy. Mr. Carrick also noted that staff will continue to provide technical assistance and support to municipalities related to NYSERDA's Clean Energy Communities program, a program that provides technical assistance, education and outreach, community certification, and grant funds to municipalities who pursue clean energy high impact actions. It was also noted that staff would continue to provide assistance to municipalities in CNY who are interested in converting streetlights to LED technology through the CNY Bright Lights program.

Mr. Carrick also explained that staff will continue to provide assistance to municipalities looking to adopt Energize NY PACE financing. Also noted were staff efforts to complete a NY Prize Stage 2 Microgrid Feasibility Study in Onondaga County in partnership with National Grid and OCRRA. Mr. Carrick concluded his program summary by noting work that is being done on implantation of a community-wind project in the Town of Fabius.

Mr. Bottar concluded the staff presentations regarding the agency's planned work program for 2019 by noting staff efforts to support the Syracuse Metropolitan Transportation Council, work that is being directed to the NYS Department of Transportation I-81 Opportunity initiative, development of an inland port rail freight center, and ongoing work regarding plans for a comprehensive recreation trail network in Central New York. Also noted were the resources available through the agency's communication and research programs to support planning efforts throughout the five-county region.

Following a discussion, a motion was introduced and seconded to accept the staff and work program for 2019 as presented by staff; the motion was approved unanimously.

## **6. EXECUTIVE DIRECTOR'S REPORT**

Mr. Bottar began his report by referencing a schedule dated 1/23/19 which presented a proposed operating budget for the agency for 2019. In presenting the budget, Mr. Bottar noted that revenues for the year are projected total \$5,377,131, including the CNY RPDB fund revenue of \$3,937,720

and SMTC fund revenue of \$1,439,411. Total expenses for the year were projected to total \$5,377,131. Following a review, a motion was introduced and seconded to approve the budget as presented; the motion was approved unanimously.

Mr. Bottar continued his remarks by referencing a schedule regarding the board and executive committee meeting schedule for 2019.

## **7. ADJOURNMENT**

Steve Zabriskie noted for membership interest that the Smithsonian Institution Traveling Exhibition Service is bringing an exhibition to Central New York this summer titled Water/Ways. The exhibition will be appearing at the Aurora Masonic Center in the Village of Aurora from August 16<sup>th</sup> – September 27<sup>th</sup>.

There being no further business to discuss, a motion was introduced and seconded to adjourn the meeting; the motion was approved unanimously.

Respectfully Submitted,

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L. Michael Treadwell, Secretary/Treasurer