



Central New York Regional Planning & Development Board

126 N. Salina Street, Suite 200, Syracuse, New York 13202 • Tel. (315) 422-8276 • Fax: (315) 422-9051
Paul W. Pinckney, Chairman David V. Bottar, Executive Director

**CNY RPDB
Meeting**

**February 24, 2021
1:00 p.m. – 2:30 p.m.**

Virtual “Zoom” Video Conference Meeting

AGENDA

- | | | |
|----|---|---------------|
| 1. | Call to Order | Paul Pinckney |
| 2. | Approval of Day’s Agenda | Paul Pinckney |
| 3. | Board Membership Roster | David Bottar |
| 4. | Nominating Report – Executive Committee/Officers | David Bottar |
| 5. | Work Program 2021 <ul style="list-style-type: none">• Economic Development• Environmental Management• Community Planning and Development• Energy Resource Management• SMTC/Transportation Planning• Communication and Research | Staff |
| 6. | Executive Director’s Report <ul style="list-style-type: none">• Operating Budget 2021• Board Meeting Schedule | David Bottar |
| 7. | Old/New Business | Paul Pinckney |
| 8. | Adjournment | Paul Pinckney |

Join Zoom Meeting

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MINUTES

**Central New York Regional Planning and Development Board
Board of Directors Meeting
February 24, 2021**

ATTENDANCE

Board Members: Keith Batman, Dan Dineen, Pamela Caraccioli, Edward Gilson, Paul Heider, Kipp Hicks, Scott Ingmire, Cydney Johnson, Julie Abbott-Kenan, David Knapp, Dan Kwasnowski, Steven Lynch, Mary Messinger, Paul Pinckney, Morris Sorbello, L. Michael Treadwell, Marty Voss, Steve Zabriskie

Guests: Mark Scimone

Staff: Kathy Bertuch, Tom Bardenett, David Bottar, Chris Carrick, Jeanie Gleisner, Bruce Keplinger, Amanda Mazzone, Pat Wortley.

1. CALL TO ORDER

Paul Pinckney called the meeting to order at 1:00 pm and noted the meeting was being conducted as a virtual zoom meeting only.

2. APPROVAL OF MEETING AGENDA AND MINUTES

A motion was introduced and seconded to accept the agenda as presented; the motion was approved unanimously.

3. BOARD MEMBERSHIP

Mr. Bottar directed member's attention to a schedule that listed the Board membership roster for 2021 and noted there are currently three vacation positions that need to be filled.

4. NOMINATING REPORT

The next item discussed on the agenda was a Nominating report dated 2/17/21. The memorandum included the following list of Board members to serve as officers for 2021:

Chairman: Paul Pinckney, Cayuga County
Vice Chair: Daniel Dineen, Cortland County
Vice Chair: Mary A. Messinger, Madison County
Vice Chair: Cydney Johnson, Onondaga County
Secretary/Treasurer: L. Michael Treadwell, Oswego County

Following a review, a motion was introduced and seconded to appoint the members listed in the Nominating report to serve as officers for 2021; the motion was approved unanimously.

5. STAFF PLAN AND WORK PROGRAM FOR 2021:

The next item discussed on the agenda was a memorandum dated 1/01/21 which outlined the agency's proposed staff and work program for 2021. Following a review of this document, Mr. Bottar directed member's attention to a power point presentation which served as the general outline for presentations from the agency's program managers and staff about the planned work program for 2021.

Mr. Bottar provided a summary of the planned economic development program. It was noted the program will continue to consist of several key elements including project development, regional marketing and business recruitment, small business financing, and updating the project priority list in the CNY Comprehensive Economic Development Strategy.

Mr. Bottar noted that staff will also be directing attention to several key development and infrastructure projects in the region including expansion of public sewer service to the Aurelius Industrial Park in Cayuga County, development of the White Pine Commerce Park in the Town of Clay, the completion of public infrastructure sewer improvements to support a business expansion project in the Town of Dewitt. Mr. Bottar also noted the agency has embarked on a major regional broadband internet access study for the region in partnership with member counties and ECC Technologies, LLC. Mr. Bottar noted the agency's economic development program in being supported by supplemental federal EDA CARES Act funding that was awarded to the agency in July 2020.

Kathy Bertuch was introduced and provided a summary of the environmental program for 2021. Ms. Bertuch noted the program will consist of several components including watershed planning, grants assistance and management, stormwater and floodplain management, education, outreach, and training, and water resource data collection and analysis. Ms. Bertuch noted that the agency has received funding to complete work on several key projects including preparation of the Skaneateles Lake EPA 9-Element Watershed Management Plan, and update to the Oneida Lake Watershed Management Plan, and implementation of a demonstration program in partnership with the Cayuga Lake Inter-municipal Organization for Cayuga Lake. Also noted was work the agency is doing to complete a drinking water source protection plan for Otisco Lake.

Jeanie Gleisner was introduced and provided a summary of the proposed comprehensive planning program in 2021. In discussing this program, Ms. Gleisner noted that staff is planning to continue providing pre-development site planning and design work to support various building renovations, streetscape improvements, public waterfronts developments, and recreation infrastructure improvements in strategic locations around the region.

Ms. Gleisner continued her remarks by noting that staff will be working on several key community initiatives including a Walkable Owasco, Selkirk Point Revitalization and Redevelopment Master Plan, a NYS Restore funded mixed-use project in the City of Oneida. Reference was also made to work the agency has just initiated with the Town of Oswego to complete a local waterfront revitalization plan for the Town. Also noted were plans to continue working with representatives from Oswego County on efforts regarding Eastern Lake Ontario National Maritime Sanctuary

nomination which is currently under review for designation by NOAA Office of Marine Sanctuaries.

Chris Carrick was introduced and provided a summary of planned activities in the agency's energy program for 2021. Mr. Carrick noted that staff will continue to support municipalities involved in the SolarizeCNY municipal procurement program in partnership with Abundant Solar Energy. Mr. Carrick also noted that staff will continue to provide technical assistance and support to municipalities related to NYSERDA's Clean Energy Communities program, a program that provides technical assistance, education and outreach, community certification, and grant funds to municipalities who pursue clean energy high impact actions. It was also noted that staff would continue to provide assistance to municipalities in CNY who are interested in converting streetlights to LED technology through the CNY Bright Lights program.

Mr. Bottar concluded the staff presentations regarding the agency's planned work program for 2021 by noting staff efforts to support the Syracuse Metropolitan Transportation Council, work that is being directed to the NYS Department of Transportation I-81 Opportunity initiative and ongoing work regarding plans for a comprehensive recreation trail network in Central New York. Also noted were the resources available through the agency's communication and research programs to support planning efforts throughout the five-county region.

Following a discussion, a motion was introduced and seconded to accept the staff and work program for 2021 as presented by staff; the motion was approved unanimously.

6. EXECUTIVE DIRECTOR'S REPORT

Mr. Bottar began his report by referencing a schedule dated 2/17/21 which presented a proposed operating budget for the agency for 2021. In presenting the budget, Mr. Bottar noted that revenues for the year are projected total \$4,184,498, including the CNY RPDB fund revenue of \$2,806,928 and SMTC fund revenue of \$1,377,570. Total expenses for the year were projected to total \$4,128,916. Following a review, a motion was introduced and seconded to approve the budget as presented; the motion was approved unanimously.

Mr. Bottar continued his remarks by referencing a schedule regarding the board and executive committee meeting schedule for 2021.

7. ADJOURNMENT

There being no further business to discuss, a motion was introduced and seconded to adjourn the meeting; the motion was approved unanimously.

Respectfully Submitted,

L. Michael Treadwell, Secretary/Treasurer