



Central New York Regional Planning & Development Board  
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Paul W. Pinckney, Chairman David V. Bottar, Executive Director

## MINUTES

### Central New York Regional Planning and Development Board Board of Directors Meeting April 27, 2022

#### **ATTENDANCE**

Board Members: Julie Abbott, Pamela C. Caraccioli, Elane Daly, Beau Harbin, Kipp Hicks, Scott Ingmire, Trisha Jesset, Daniel Kwasnowski, Stephen F. Lynch, Aileen M. McNabb-Coleman, Mary Ann Messinger, Christopher Newell, Paul Pinckney, Eric Ridley, L. Michael Treadwell, Garry L. VanGorder and Martin E. Voss.

**Staff:** Thomas Bardenett, Michael Boccuzzi, David Bottar, Chris Carrick, Lauren Darcy, Jeanie Gleisner, Bruce Keplinger, Amanda Mazzoni, Aaron McKeon, and Pat Wortley

#### **1. CALL TO ORDER**

Paul Pinckney called the virtual zoom meeting to order at 1:00 pm at the offices of the Central New York Regional Planning and Development Board in Syracuse, New York.

#### **2. APPROVAL OF MEETING AGENDA AND MINUTES**

A motion was introduced and seconded to accept the agenda as presented; the motion was approved unanimously.

#### **3. BOARD MEMBERSHIP AND INTRODUCTION OF NEW MEMBERS**

Mr. Pinckney directed member's attention to a schedule that listed the Board membership roster for 2022. In noting this document, several new Board members were referenced including Elane Daly, David Gould, Beau Harbin, Timothy Burtis, and James Rowley

#### **4. NOMINATING REPORT**

The next item discussed on the agenda was a Nominating Report presented by Mr. Bottar. Mr. Bottar referenced a memorandum dated 4/20/22 with the following members nominated to serve as offices of the CNY RPDB for 2022:

Chairman: Paul Pinckney, Cayuga County  
Vice Chair: Garry VanGorder, Cortland County  
Vice Chair: Mary A. Messinger, Madison County  
Vice Chair: Cydney Johnson, Onondaga County  
Secretary/Treasurer: L. Michael Treadwell, Oswego County

Following a review, a motion was introduced and seconded to accept the Nominating Report as presented with the slate of officers for the CNY RPDB for 2022; the motion was approved unanimously.

## **5. AFFILIATED ORGANIZATIONS**

The next item discussed on the agenda was a memorandum dated 4/6/22 with information regarding persons being appointed by the Chair to the board of directors of the Central New York Enterprise Development Corporation and to the SMTC Policy and Planning Committee. Following a review of this report, a motion was introduced and seconded acknowledging and confirming the appointments as presented; the motion was approved unanimously.

## **6. STAFF PLAN AND WORK PROGRAM FOR 2022:**

The next item discussed on the agenda was a memorandum dated January 1, 2022 which outlined the agency's proposed staff and work program for 2022. Following a review of this document, Mr. Bottar directed member's attention to a power point presentation which served as the general outline for presentations from the agency's program managers and staff about the planned work program for 2022.

Mr. Bottar provided a summary of the planned economic development program. It was noted the program will continue to consist of several key elements including project development, regional marketing and business recruitment, small business financing, and completing the annual update of the CNY Comprehensive Economic Development Strategy.

Mr. Bottar noted that staff will be directing attention to several key development and infrastructure projects in the region including the EDA Build Back Better Regional Challenge program, White Pine Commerce Park, Cayuga County Industrial Park, the Oswego County Industrial Park, and plans for a public aquarium in the Syracuse Inner Harbor. It was also noted that attention will be directed to updating the agency's regional site profile database, which features detailed site location information on 25 of the premier publicly sponsored development sites in the region. Mr. Bottar noted that staff resources will also be directed to administration of the agency's small business loan and agriculture grant program.

Aaron McKeon was introduced and provided a summary of the environmental program for 2022. Mr. McKeon noted the program will consist of several components including watershed planning, grants assistance and management, stormwater and floodplain management, education, outreach, and training, and water resource data collection and analysis. Mr. McKeon noted that the agency will focus work on several key projects including preparation of the Skaneateles Lake EPA 9-Element Watershed Management Plan, and update to the Oneida Lake Watershed Management Plan, and implementation of a demonstration program in partnership with the Cayuga Lake Intermunicipal Organization for Cayuga Lake.

Jeanie Gleisner was introduced and provided a summary of the proposed comprehensive planning program in 2022. In discussing this program, Ms. Gleisner noted that staff will be working on the implementation of Phase II of the CNY Regional Recreation and Heritage Plan, which will provide pre-development site planning and design work to support various building renovations, streetscape improvements, public waterfronts developments, and recreation infrastructure improvements in strategic locations around the region.

Ms. Gleisner continued her remarks by noting that staff will be working on several key community initiatives including the City of Oneida's Downtown Revitalization Initiative and NYS Restore funded mixed-use redevelopment project, completion of the Town of Oswego Local Waterfront Revitalization Plan, and completion of sidewalk and trail corridor projects in the Village of Pulaski and in the Homer- Cortland community. Reference was also made to work the agency is doing working with representatives from Oswego County on efforts to secure designation by NOAA's Office of Marine Sanctuaries of the Eastern Lake Ontario National Maritime Sanctuary.

Chris Carrick was introduced and provided a summary of planned activities in the agency's energy program for 2022. Mr. Carrick noted that staff will continue to support municipalities involved in the SolarizeCNY municipal procurement program in partnership with Abundant Solar Energy. Mr. Carrick also noted that staff will continue to provide technical assistance and support to municipalities related to NYSERDA's Clean Energy Communities program, a program that provides technical assistance, education and outreach, community certification, and grant funds to municipalities who pursue clean energy high impact actions. It was also noted that staff would continue to help municipalities in CNY who are interested in converting streetlights to LED technology through the CNY Bright Lights program. Reference was also made to work that will continue in the program year on the agency's clean heat initiative and on completing work on a major consultant study to determine the feasibility on developing a district energy heating and cooling system in the Syracuse lakefront and downtown area.

Mr. Carrick explained that staff will continue to aid municipalities looking to adopt Energize NY PACE financing. Mr. Carrick concluded his program summary by noting the agency is planning to initiate work on a new program being funded through the NYS DEC Climate Smart Communities Leadership program.

Mr. Bottar concluded the staff presentations regarding the agency's planned work program for 2022 by noting staff efforts to support the Syracuse Metropolitan Transportation Council, work that is being directed to the NYS Department of Transportation I-81 Opportunity initiative and ongoing work regarding plans for a comprehensive recreation trail network in Central New York. Also noted were the resources available through the agency's communication and research programs to support planning efforts throughout the five-county region.

Following a discussion, a motion was introduced and seconded to accept the staff and work program for 2022 as presented by staff; the motion was approved unanimously.

## **7. EXECUTIVE DIRECTOR'S REPORT**

Mr. Bottar began his report by referencing a schedule dated 4/6/22 which presented a proposed operating budget for the agency for 2022. In presenting the budget, Mr. Bottar noted that revenues for the year are projected total \$3,466,555 and expenses of projected to total \$3,416,575, with a fund balance of \$49,980. Following a review, a motion was introduced and seconded to approve the budget as presented; the motion was approved unanimously.

Mr. Bottar continued his remarks by referencing a schedule regarding the board and executive committee meeting schedule for 2022.

## **8. OLD/NEW BUSINESS**

Mr. Pinckney noted there was no old or new business presented to the board for discussion.

## **9. ADJOURNMENT**

There being no further business to discuss, a motion was introduced and seconded to adjourn the meeting; the motion was approved unanimously.

Respectfully Submitted,

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L. Michael Treadwell, Secretary/Treasurer